The Council of European Geodetic Surveyors

Comité de Liaison des Géomètres Européens

Work In Progress

Student / Trainee exchange scheme
'Notice Board'

- A 'notice board' was created by Ondrej
- He created 3 types of headers:
- *Introduction:* a brief description of our Aims & Objectives to this section
- *I'm looking for a job:* students / trainees post their CV's
- *I'm looking for a trainee:* companies offering the post

- The titles of the sections should be changed to the following:

  o VACANCIES / JOB OFFERS

  o STUDENT / TRAINEE CV's

- A discussion is currently happening as to who is to upload the information i.e. If we should have an administrator or if the public themselves should upload their information

- *Advantages of public upload*: minimal work for administrator

- *Disadvantages of public upload*: no control over what is being posted and possibly creating spam

- *Advantages of admin upload*: control over what is being uploaded

- Disadvantages of admin upload: work can escalate if the exchange takes off

- So ..... The way forward should be:

- A standard form, with standard requests

- One for the person applying for the job

- One for the Company offering the job

- A notification will be sent to myself and JY that a form has been posted and we will check it to make sure there is no 'spam'

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Form to include the following information:

Student / Trainee looking for a job

- **First Name / Last Name / Contact Number**
- **Email address**
- **Nationality / Age**
- **Which country are you in now**
- **What year did you graduate**
- **Which University did you attend**
- **When can you start working**
- **Which is your preferred country?**

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Form to include the following information:

<u>Company offering a job:</u>

- **Company Name / Contact Name / Contact Number**
- **Email address / Website address**
- **Country / Region**
- **What position are you offering**
- **Does the applicant need to be a graduate**
- **Can a student apply**
- **What is the duration of the vacancy**
- **When will the vacancy be available**

Problem with a contact form is that all the personal information of the student / trainee is online & visible to all!!!!